1.0 INTRODUCTION

The Government of Liberia has received a grant equivalent to USD 47 million from the International Development Association (IDA) to implement the Improving Results in Secondary Education (IRISE) project. The Project duration is four years. The Ministry of Education (MoE) is the IRISE implementation agency responsible for project execution and results monitoring. The implementation will be overseen by the Ministry’s Senior Management Team (SMT).

2.0 OBJECTIVE OF THE ASSIGNMENT

2.1 The overarching objective of the assignment is to develop an ICT strategy including curriculum development, competency framework, implementation modalities and sustainability plan for senior secondary education under the supervision of the sub-component TWG.

3.0 SCOPE OF THE ASSIGNMENT

The scope of the assignment includes but not limited to:

- Assessment and the identification of the main elements which allow the development of an ICT Education Initiative.
- Under the supervision of the TWG and the PDT, the Technical Assistant (TA) shall closely align strategy to the education targets listed in the national ICT policy 2019/2024 and in reference to the draft MOE/UNESCO ICT Application in Education Policy for drafting implementation of ICT education in the Liberian senior high school system.
- Develop a long-term ICT strategy to incorporate digital skills into senior secondary education. The strategy to be developed shall include ICT curriculum, competency framework, training modules, implementation modalities and sustainability plan.
- The TA shall work with the TWG and PDT to develop systems requirements and specifications for procurement of ICT related equipment and accessories for the implementation of the project.
- TA through the supervision of the TWG and PDT shall pilot the draft ICT curriculum
into selected schools and submit reports to TWG for stakeholders’ review and validation.

- TA in collaboration with the TWG shall recommend appropriate institutional capacity building in support of ICT implementation strategy developed.
- The selected firm shall be required to participate in consultations TWG has with the EdTech Hub on issues related to implementation solutions of the strategy.
- The selected firm is expected to support and contribute to capacity-building of MoE with sharing global best practices in the area of ICT application in education.

4.0 DELIVERABLES AND REPORTING

4.1 The following reports are expected as outputs of the assignment:

<table>
<thead>
<tr>
<th>Inception Report</th>
<th>The report should include details on the project work plan, methodologies, Coordination of work efforts, definition of needs from MoE, MS Project work plan</th>
<th>2 weeks after start</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Report</td>
<td>Assessment Report showing what is on the ground and gaps and make recommendations</td>
<td>5 weeks after start</td>
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<tr>
<td>Preliminary Designs</td>
<td>Preliminary Designs of the ICT Strategy</td>
<td>10 weeks after start</td>
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<tr>
<td>Detailed Design Report</td>
<td>Detailed design (full scope of ICT Strategy and operational requirements)</td>
<td>15 weeks after start</td>
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<tr>
<td>Stakeholder Workshop</td>
<td>Run Stakeholders Workshop to review the ICT Strategy</td>
<td>16 weeks after start</td>
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<tr>
<td>Training Needs Assessment</td>
<td>Conduct Capability and Skills Gaps Analyses and Develop a Training Program for operation of the ICT Labs.</td>
<td>20 weeks after start</td>
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<tr>
<td>Draft Final Report</td>
<td>Submit a Draft Final Report on the assignment</td>
<td>22 weeks after start</td>
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<tr>
<td>Incorporate comments from MoE</td>
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<tr>
<td>Final Completion Report</td>
<td>Submit a Draft Final Report on the assignment</td>
<td>24 weeks after start</td>
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4.2 The TA will report to the Minister through the IRISE Project Coordinator

5.0 DURATION AND LOCATION OF THE ASSIGNMENT

5.1 The duration of contract will be for a period of six (6) months of full-time work. The consultant firm will be in Monrovia, Liberia, with travel to field sites as required. This is a six-month assignment.

6. The Ministry of Education now invites eligible firms (“Consultants”) to indicate their interest in providing the services. Interested Consultants should provide information demonstrating that they are qualified to perform the services.

7. The attention of Consultants is drawn to Section III, Paragraphs 3.14, 3.16 and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016 and revised
November 2017 and August 2018, the “Procurement Regulations” setting forth the World Bank’s Policy on conflict of interest.

8. A Consultant will be selected in accordance with the Consultant’s Qualification Selection (CQS) method.

9. Detailed Terms of Reference can be accessed from the link Final Terms of Reference for development of ICT Strategy--Clean (062620).docx. Note: Only firm(s) with the required qualifications and relevant experience that meet the requirements of the REOI will be invited to submit technical and financial proposals.

10. Further Information can be obtained by the below email during office hours between 09:00 to 17:00 hours GMT from Monday to Friday beginning June 29 – July 12, 2020.

11. Interested organizations which meet the qualifications requirement may submit an Expression of Interest marked “TECHNICAL ASSISTANCE FOR DEVELOPING AN ICT POLICY FRAMEWORK FOR THE APPLICATION AND INTEGRATION OF DIGITAL TECHNOLOGY IN EDUCATION”, to procurement at procurement.itise@gmail.com and copied to: abufahmed@yahoo.co.uk using the below address not later than 5.00pm on July 12, 2020.

REFERENCE#: LR-MOE-138249-CS-CQS

Attention:
Joe K. Gbasakollie
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G2B/IRISE/LLF
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Ministerial Complex
Congo Town
Monrovia, Liberia