PROTECT YOURSELF
PROTECT YOUR FAMILY
PROTECT YOUR SCHOOL
PROTECT YOUR COMMUNITY from COVID - 19

Making Schools Safe Places for Learning
Implementation of the Safe School Protocols flipbook
What are the Protocols for Safe School Environments in the Covid-19 Outbreak in Liberia?

These guidelines are for safe school environments and define the minimum requirements that must be in place in every school (Public and Private) to ensure that, from a health, water, sanitation and hygiene point of view, the school is a safe place for all students and school personnel
Before reopening, for every student and staff member, the school will collect:

• Information on any exposure to Covid - 19 during the 14 days before school reopens

• Contact details of parents/family to be contacted in case of illness

Note: All school staff and students are encouraged to do their Covid - 19 test.
The **School Covid - 19 Safety Committee** will assist with the implementation of the *Protocols*.

The **Safety Committee** will measure temperatures at the school entry point each day. They will encourage students and staff to use their face mask every day and wash their hands.

4 adults and school health club members

At least two adults (over 18)
Collaboration with County Health Teams

- Before the school reopens, School Administrators must contact the County Health Team to agree on a referral system with a nearby health facility.

- The School Covid-19 Safety Committee must be informed of any students or staff being traced as possible contacts by County Health Team.
Each school must have a separate area where people with Covid - 19 symptoms can wait for family/guardians and referral.

The space should be accessible, easy to clean and must include drinking water.
Cleaning and Disinfecting

A. Remove from the campus:
   • any visible waste: dig a pit and burn it
   • any stagnant water: drain it and disinfect the area with a water and soap

B. Dry sweep with a broom:
   • around the compound including classrooms, offices and other spaces
   • latrines and urinals

C. Use a cleaning solution to spray:
   • All doors and window sills
   • All classroom walls up to 1-meter high

D. Wipe down:
   • tables, chairs, benches, and seating areas
Everybody must have their temperature taken at school entry point each day.

Access to school is not permitted for any person who:

- Has a fever of 38°C (100.4°F) or higher
- Has **two or more** symptoms of COVID-19:
  - A cough or sneezing
  - High temperature of at least 38 degree
  - Shortness of breath or difficulty breathing
- Had contact with a Covid - 19 patient or a person who died of Covid - 19 in the past 14 days.
- Does not respect the measures put in place
How to Use an Infrared Thermometer

Step 1: Turn on thermometer

Step 2: Allow 10 minutes for thermometer to warm up

Step 3: Ensure thermometer is on the correct setting

Step 4: Ask the person to push back hair, remove hat or glasses and wipe off sweat

Step 5: Aim for the middle of the forehead, hold the thermometer 3 - 5 cm from the person

Step 6: Take the person’s temperature

Step 7: 36° - 37° is normal, but if lower than 35° C RETAKE temperature

Step 8: If 38° C or higher, the person has a fever, let the person wait aside
Fever or Covid - 19 Symptoms: At School Entrance

1. Fever Monitor escorts person with symptoms to isolation area keeping a distance of 1 meter
2. School Administrator contacts parent/guardian and follows referral system agreed with County Health Team/District Health Officer
3. Health center keeps School Administrators and parent/guardian informed
4. If Covid-19 confirmed by laboratory:
   - Record in school register
   - Contact DEO and CEO
   - County Health Team creates list of contacts and follows up
1. Teacher informs School Administrator who contacts parent/guardian and follows referral system as agreed with County Health Team

2. School Covid - 19 Safety Committee member escorts person to isolation area keeping a distance of 1 meter

3. If a school staff feels unwell:
   - Notify School Administrator, go to isolation area and follow referral system
   - School Administrator contacts staff’s family

4. Health center keeps School Administrators and parent/guardians informed

5. If Covid - 19 confirmed by laboratory :
   - Record in school register
   - Contact DEO and CEO
   - County Health Team creates list of contacts and follows up
Proper Hand Washing

The following 2 locations in the school **must** have hand washing facilities:

The school entrance: hand washing with chlorinated water (0.05% chlorine solution) **or** soap and water **or** alcohol-based hand sanitizer

The bathrooms: hand washing with water and soap

*Any additional hand washing stations on the school premises should use water and soap.*
Proper Chlorine Preparation

**For Cleaning**

- 20 Liters Water
- 10 level or flat TABLESPOONS chlorine powder
- Label the bucket: “0.5% chlorine for CLEANING”
- STIR WITH A STICK FOR 10 SECONDS

**For Hand Washing**

- 20 Liters Water
- 1 level or flat TABLESPOON chlorine powder
- Label the bucket: “0.05% chlorine for HAND WASHING”
- STIR WITH A STICK FOR 10 SECONDS

*Wait 30 minutes before use*
This is How You Wash Your Hands

Wash hands for 40–60 seconds!
If a school does not have water, School Administrators and PTAs must organize water to be carried from a source in the community every day.

The minimum requirements for drinking and hand washing are:
- 3 liters of water per student per day for day students
- 20 liters of water per student per day for boarding school students
If Cleaning Spills, Follow These Steps:

1. Put on protective equipment

2. Clean visible waste:
   - Remove all visible waste with a towel sprayed with 0.5% chlorine solution
   - Place soiled towel in a bucket and cover with 0.5% chlorine solution

3. Disinfect:
   - Pour 0.5% chlorine solution on the area, do not splash
   - Let chlorine sit for 15 minutes then wipe up with a towel
   - Put soiled towel in a bucket and cover with 0.5% chlorine solution
   - After 1 hour, towels may be washed with soap and reused once dry

4. Let the surface dry

5. Carefully remove protective equipment and wash hands
Eating and Drinking at School

School administrators **should**:
- Ensure the area where food is prepared or sold is clean
- Prohibit preparation or sale of bush meat

Food vendors **should**:
- Be authorized by School Administrators and PTA
- Follow the same procedures for entry when entering school premises
- Wash hands and use face mask before starting to prepare food and after every interruption

Students should **not**:
- Eat food that has touched the ground
- Share the same cup or utensils for eating or drinking
- Leave the school yard to buy food if food is available at school
Additional Safety Precautions

• Every school must have a hygiene kit
• One school staff should be trained in psychosocial and support mechanism
• Avoid shaking hand
• Before and after eating, caring for someone who is sick with vomiting or diarrhea, treating a cut or wound wash your hands with soap and water
• Wash your hands after blowing your nose, coughing, sneezing or touching garbage
• Practice respiratory etiquette (for example, by sneezing and coughing into a tissue, napkins or flexed elbow
• Every school should have a catch up campaign for health activities (immunization, deworming, and micronutrient supplementation)
LISTEN
Take time for deep listening: nod and agree without judgment or advice.

PLAY
Give children opportunities for recreation every day but with total adherence to social distance.

REPEAT
Create routines, including listening and play, so children can feel control each day.
Parents: Good Hygiene Begins at Home!

- Remind children to wash hands before eating, after using the bathroom, and before leaving for school
- Make sure children wear clean, unsoiled clothes to school
- Remind children they should not share food, drinking cups, spoons and bottles
- Do not send sick children to school
- Encourage children to tell teachers when they, or a classmate, feel sick, and praise them when they do so
• **School Administrators and PTAs** must make sure all items on the protocols checklist are in place before school can re-open.

• **School Administrators** have to report monthly to their DEO and CEO on COVID-19 situation and other health related matters in their school.

• **The MoE in collaboration with MOH, NPHIL, WASH Commission and partners** will monitor compliance with these *Protocols* by all education personnel, parents, students and school visitors. **School administrators** who do not ensure compliance can face fine, suspension of school permit, closer of school, dismissal, and/or prosecution.

• **Students** who do not to follow these *Protocols* may be expelled immediately.

**IMPORTANT**

*****Make sure all COVID-19 Safety Committee members **text the word “School” to 4455 in case of a potential case at school****